

PLC Improvement Plan

Communication to Pilot School & Curriculum Team

- **This initiative is to align our collective work in supporting:**
 - END Policy 2: *“To demonstrate continuous improvement toward meeting provincial targets in literacy, numeracy, science (English and French Immersion) and to improve learning in and application of the arts, trades and technology.”*
 - Goal 2.2: *“To have high functioning Professional Learning Communities at the district and in all schools / early learning centers.”*
 - Strategies: *“Create and implement a process improvement plan to measure the overall functioning of professional learning communities in schools.”*
- **Establishment of a ASD-S Guiding Coalition PLC Team**
 - The guiding coalition team will consist of 7 principals, 7 core leadership team members, 12 subject coordinators, 1 alignment champion, and 1 director of curriculum.
 - The pilot school stakeholders in collaboration with the district stakeholders will define the ASD-S standard work regarding PLCs.
- **Guiding Coalition PLC Team will co-construct & define:**
 - The purpose of the initiative
 - Mission Statement
 - Vision Statement
 - Value system
 - The different elements needed in order to implement, monitor, and sustain highly functioning PLCs.
 - Differentiate the different steps within the PLC cycle.
 - The ASD-S PLC self-assessment measuring tool.
 - Establish administration requirements
 - Baseline
 - Trends
 - Establish district and school outcome measure
 - Establish measurement metrics to identify input measures.
- **2 district staff members will be attached to each pilot school.**
 - District staff members will allocate 10 to 20 percent of their time to support the initiative.
 - Time allocation:
 - Weekly school visits – Regular meetings will be scheduled in order to support the school PLC process.
 - Biweekly district calibration meetings – Regular meetings will be scheduled in order to monitor progress, review the project health, and calibrate the district level work.
 - District staff will support:
 - The process of PLC at the school level.
 - The growth process of educators in the school.
 - The monitoring of the project overall health.